

SUBMITTAL DATE _____

PVA MAP NUMBER _____

PAYMENT DATE: _____

AMOUNT: _____

PAYMENT TYPE _____

VARIANCE APPLICATION

The following items are to be submitted, along with this application, **three (3) weeks prior to the scheduled meeting.**

- One (1) copy of the Subdivision Plat illustrating the proposal. (Subdivision request only)
- One (1) copy of the deed (s) and legal description(s) of the property.
- One (1) copy of the "Amended Subdivision Plat or Mortgage Survey illustrating the request (Subdivision request only)
- A sketch plan of the site illustrating the property lines, all structures on the property (dwellings, barns, shop, etc) and the location of the requested variance from the property lines.
- The Application Fee, payable to the City of Brandenburg (non-refundable).
- The Recording Fee for the Certificate of Land Use Restriction or Subdivision Plat (refundable if the proposal is not approved). (subdivision request only)
- A list of all adjoining property owners and their addresses.

Explanation of Request _____

CERTIFICATION

I (We) do hereby certify that the information provided herein is both complete and accurate to the best of my (our) knowledge, and I (we) understand that any inaccuracies may be considered just cause for invalidation of this application and any action taken on the application

Owner

Date